

# REQUEST FOR SCRUTINY WORK PROGRAMME ITEM



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|   | <b>Title of Work Programme Item</b>                                | Finance and Performance Reporting   |
| 2 | <b>Responsible Director (s)</b>                                    | Chief Executive: Bob Coomber  |
| 3 | <b>Responsible Officer</b><br><br><b>Tel No.</b>                   | Head of Policy, Performance and Partnerships<br><br>Giles Perritt   |
| 4 | <b>Relevant Cabinet Member(s)</b>                                  | Cabinet Member for Finance: Cllr Mark Lowry   |
| 5 | <b>Objectives</b>  | To enable performance management rather than performance monitoring<br>To focus on key areas where improvements are necessary to achieve city priorities<br>To provide appropriate information to scrutiny members to enable effective performance management<br>Provide clarity about accountabilities for performance across the council and its principle partnerships<br>Avoid duplication of effort between those with performance management accountabilities<br>Clarify reporting relationships between finance, HR and performance services |
| 6 | <b>Who will benefit?</b>   | The Council and partners will receive appropriate input from scrutiny in managing performance<br>Communities will benefit from improved outcomes if performance management arrangements are improved<br>Scrutiny members be better equipped to fulfil their support and challenge duty  |
| 7 | <b>Criteria for Choosing Topics (see table at end of document)</b> | A number of key drivers, including supporting corporate priorities, potential high budgetary and performance impact, major interest from members and reflecting changes in legislation, including those to the regulatory regime  |

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| <b>8</b>  | <b>What will happen if we don't do this review?</b>   | Scrutiny members may be less effective in carrying out their duty to hold the executive to account with respect to performance   |
| <b>9</b>  | <b>What are we going to do?</b>   | Review existing arrangements for performance and finance reporting, review the feedback from key stakeholders<br>Agree formats and processes for future finance and performance management |
| <b>10</b> | <b>How are we going to do it? (witnesses, site visits, background information etc.)</b>   | Review written evidence<br>Interview stakeholders<br>Review benchmarks with other Local Authorities and organisations<br>Consider peer review  |
| <b>11</b> | <b>What we won't do.</b>  | Seek to duplicate the role of any other regulatory body  |
| <b>12</b> | <b>Timetable &amp; Key Dates</b>  | One meeting to review existing evidence<br>One meeting to ascertain stakeholder views<br>One meeting to review draft proposals   |
| <b>13</b> | <b>Links to other projects or initiatives / plans</b>   | Corporate Plan<br>Performance Management Framework   |
| <b>14</b> | <b>Relevant Overview and Scrutiny Panel / Membership if Task and Finish Group (to be decided by OSP before submission to OMB)</b> | Overview and Scrutiny Management Board   |
| <b>15</b> | <b>Where will the report go? Who will make the final decision</b>   | Overview and Scrutiny Management Board September 2012<br>Cabinet October 2012  |
| <b>16</b> | <b>Resources (staffing, research, experts, sites visits and so on)</b>  | Council staff engaged in performance and finance management<br>Other Local Authorities' resources for peer review  |
| <b>17</b> | <b>Is this part of a statutory responsibility on the panel?</b>   | Yes  |
| <b>18</b> | <b>Should any other panel be involved in this review? If so who and why?</b>  | No – management board comprised of members of other panels   |
| <b>19</b> | <b>Will the task and finish group benefit from co-opting any person(s) onto the panel.</b>  | None identified at this time   |
| <b>20</b> | <b>How does this link to corporate priorities?</b>  | Delivering Growth, Raising Aspiration, Reducing inequalities, Value for Communities.   |